

## **Provision of Bursary Assistance Academic Year 2010 - 2011**

### **Policy Statement**

The Hipperholme Grammar School Foundation is committed to enabling all young persons to study at the School (Grammar School & Junior School) where they have met the required minimum entry standards, regardless of the financial circumstances of their parents.

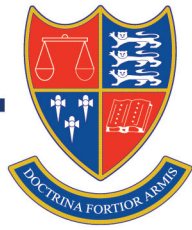
In order to make this possible, the Foundation is able to assist with funding from its benefactors and the Charities Bursary fund. However, these resources are limited and the Foundation receives many applications for Bursary assistance and there is a remit for the Governors to be seen to being fair to all.

### **Terms & Conditions**

The following conditions apply whenever the School offers bursary assistance:

- The parent[s] must complete a Financial Enquiry Form (Bursary Application) detailing income and expenditure for the tax year. Evidence of salary/income in the form of a payslip or P60 will be required. Where income varies substantially from one year to the next or where income varies monthly, the School reserves the right to amend the level of bursary support offered to the pupil.
- The Bursary awarded only applies to School fees. Any additional charges (music fees, transport, lunches etc.) are required to be paid in full as per the School's invoice.
- The fees and other charges, if any, for which the parent[s] has accepted responsibility must be paid in accordance with the normal policy of the School as agreed by signing the Enrolment Agreement form. This means that payment is due on or before the first day of each term unless previously agreed with the Bursar, or where other arrangements such as monthly Direct Debits or Standing Order payments are in place.
- The pupil must maintain satisfactory progress within the School, both in terms of educational progress and general behaviour.
- The Bursary award will be subject to an annual review by the Board of Governors

Dr John Scarth B.Ed., Ph.D., Headmaster



- The Bursary is awarded under trust and Parent[s] have a responsibility to notify the Bursar immediately should their financial situation change.
- If any of the above conditions are not fulfilled, the Foundation reserves the right to withdraw the bursary support.

John Scarth

Dr J Scarth  
Headmaster  
The Hipperholme Grammar School Foundation

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