



Hipperholme Grammar School PTA

Meeting: Monday 19th October 2009
Venue: The Music Room – 6.15pm

Attendees: Dr Scarth, J Graham, T Wilkinson, H Ward, A Williams
J Sabin, T Butler, J Carter, K Helliwell, J Neimantas,
J Walker, Chris (Ploughcroft)

Apologies: Phil Spear

Minute taker: C Jacobs

MINUTES

1. Apologies

Apologies given for Phil Spear

2. Election of Secretary

A secretary is required for minute taking, it was agreed that Mrs Angela Williams, would take minutes, Mrs Jacobs spoke to Mrs Angela Williams after the meeting and they agreed to take turns on minute taking.

3. Correspondence

The PTA discussed correspondence which had been forwarded onto Mrs Wilkinson; the PTA agreed that there would be no advertising on the school website. An email from Rob Farr was circulated around the group, thanking the PTA for the data logging equipment which was purchased from PTA funds.

Letter received from company offering services and 10% if they could have a stall at a School Fayre. Decided to put on file for future reference.

4. Fundraising

Mrs Wilkinson thanked Helen for her presentation to Year 7 parents at 'Meet and Greet' and to Helen and Chris for their recent presentation to parents, in which they highlighted the work of the PTA and promoted the Winter Wonderland Ball at Speech Night.

The Quiz night raised a total of £540.32; a further £30.00 is due from Mr Snowball, bringing the final total to £570.32.

The Winter Wonderland Ball was discussed in detail:-

- The photographer "April" has been confirmed, the price per photograph will be £6.00. £5.00 April, £1.00 school.
- The meal and venue has been confirmed, menu's to be confirmed one week before the event.
- Tickets were discussed, some minor changes, it was agreed that the invitations would be A5, black font on cream finish.
- Alison will be organising the Christmas Tree, **£5 per ticket** (possibly be £6 tbc).
- Lottery tickets will be purchased again – this proved to be a good idea last year.
- Entertainment – Cost £525.00. The entertainer has been confirmed and £100.00 deposit has been paid and contract signed, the balance will be paid on the evening of the event.
- The invitations are to be sent with "The Brodlean" on Thursday 22nd October. Mrs Angela Williams, offered to help with filling the envelopes on Thursday.
- The capacity for the venue is 100, concerns were discussed regarding the event being oversubscribed, this is an issue which has been discussed in previous years and this should not be a problem.
- The PTA will wrap the gifts (raffle) to go under the tree.
- Various "money raisers" were discussed including "auctioning off the last song".

Bags to School – Bag to school week will take place on January 27th 2010.

The bags will be sent out the week prior, the bags are weighed in and a cheque is then sent to the school.

Balloon Race – gas for the balloons can be obtained for £30.00. There are enough balloons from the year before; this will take place at the end of the school year. The whole school will be able to buy a balloon at a price of £2.00 (maybe £2.50 tbc).

Race Night – It was agreed that a race night would be held on 8th May 2010. This would include pupils as there was such a good turnout from pupils on Quiz night.

5. Website

The website could not be discussed as Phil Spear was absent.

6. AOB

3 Girls and 3 Boys will be taking part in a "swap clothes" event on behalf of The Red Cross.

A sheet was sent around the group for those who wanted to sponsor the children.

7. Date, time of next meeting

Wednesday 18th November 6.15pm in the Music Room.

