

Hipperholme Grammar School PTA

Meeting Tuesday 26th January 2010

Conference Room – 6.15pm

AGENDA

Chairman Tracey thanked everyone for attending and wished them all a Happy New Year.

Present: Tracey Wilkinson (Chair), Joanne Sabin (Treasurer)
Phil Spear (Web Site), Tina Butler, Jeanette Walker
Dr Scarth (Head), Mrs Jackie Graham (Deputy)

Apologies: Angela Williams, Julie Nemantis, Helen Swift,
Alison, Charlotte Jacobs and Kirsty Helliwell

Minutes of last Meeting:

Apologies were given that the minutes of the last meeting had not been circulated due to Angela moving house and misplacing them.

The minutes reflected on the preparations for the Ball, held in November 2009 so were not a matter of importance, as the Ball had taken place and all went very well.

Matters Arising: There were no matters arising.

Correspondence: None

Fundraising:

Winter Wonderland Ball – November 2009

All who attended had an excellent evening and the profit made was outstanding. Thanks were given to all who participated in the preparations and setting up of the venue.

£2,151.03 was reported as being made on the evening, and Joanne presented a spreadsheet of the accounting.

£30.00 included in this figure was still to be paid to the PTA by the photographer.

The meeting also felt that the photographs taken at the ball were not as professional as the ones the previous year.

£500.00 of this had been sent to our supported charity 'The Forget Me Not Trust', and a letter of thanks was circulated at the meeting from the Trust.

Therefore a total of £ 1,651.03 was the profit left from the ball

THE ACCOUNT CURRENTLY STANDS AT £ 2,642.00

It was decided that £1,500.00 be given to the school for the Data Laptop Equipment, and that photographs of the equipment should be taken with the children using them for use on the PTA website.

PHIL requested that anyone with any photographs of the Ball send them to him so he could load to the web site.

Ball 2010 - A date was provisionally set as 27th November 2010. It was decided that at the Golf Club there were 108 people and the room was very squashed, therefore we either cap the numbers or look for a bigger venue to take possibly up to 150 covers.

ALL TO ACTION LOOKING FOR SUITABLE VENUE.

Bags to School - Wednesday 27th January 2010

The letters explaining the procedure and the blue sacks had been sent home with the pupils last week, and the collection would take place between 9.00am and 1.00pm Wednesday.

A cheque and certificate would be sent directly to the school.

Race Night - Saturday 8th May 2010.

Duncan could not make the 8th May but was available on the 1st, 15th or 29th May 2010. The meeting felt that the date of the 8th May had been circulated to families therefore that date should remain.

Joanne to speak to Duncan about lending the PTA his 'Kit' and advise Tracey ASAP, and we could also if need be ask Mr Hendry to be on the microphone. If this were not possible, the equipment that Tracey has would be used, as neither has a cost implication to the PTA.

Dr Scarth to apply for the liquor licence.

£25.00 per race (6 in total) If anyone would like to sponsor a race to advise Tracey, as she agreed to co-ordinate this.

Food, Drink and Ticket prices and requests to be discussed at next meeting.

Balloon Race – Friday 9th July 2010.

Cost implication will be only for the hire of the gas, as we hold enough balloons from last year and have a template for the ticket that is attached so they just need to be photocopied.

To sell before hand at possibly the Sports Awards Evening - (2nd July) as well as via the pupils at school.

Web Site: Phil reported that the 'Logins' were now all ok, the minutes had been put onto the PTA page and all he now required was any photographs of the events that the PTA had organised to update the site.

AOB: Items that school would like donations for:

Musical – Pirates of Penzance - 16th and 17th March 2010.

Brighthouse Civic Theatre
Tickets £8.50 each

Joanne and Jeanette and Julie in her absence (sorry Julie) agreed to take charge of the formatting and printing of the programme, with the cost implication being off set by selling advertising space. The programme to be in similar format to that of speech night and to have cast list and photographs etc...

PTA to have a piece in this about the PTA and up and coming events.

Dr Scarth to advise how much the printing was of the speech night programme, so that advertising costs could be divided into this and decided upon as to how many are required

- **ASAP as time is of the essence.**

Leavers Prom: May 13th 2010 – Berties, Elland

It was decided that the PTA would support the leaver's prom every year WEF from 2010 and make a donation of up to £500.00 to pay for the disco at the event. Various items were discussed but it was decided that everyone would have the benefit from the PTA making a donation for the disco, rather than supplying wine (to underage drinkers) or subsidising the meal cost.

Joanne and Jeanette agreed with Jackie that they would take charge of the table decorations for the prom this year as they did a great job at the Ball

Promotion of PTA:

Young Musicians – Thursday 11th February 2010.

A time when any fundraising events could be promoted.

(Joanne?)

Open Evening – Friday 12th March 2010.

Phil agreed to promote the PTA with a 'Stand' in the refreshment area and thought that **Julie** had some information that could be used.

Tracey to send **Phil** the literature she devised on the workings of the PTA, to use as a hand out.

Anyone else wanting to go along feel free to do so.

New Parents Evening - Tuesday 8th June 2010

PTA to be promoted - **Tracey**

School Event: Hats to Haiti

Sponsored Walk – Wednesday 27th January 2010.
4 Miles around Coley etc.

Date, Time and Place of Next Meetings:

Monday March 22nd 2010 - 6.15pm

Monday April 26th 2010 - 6.15pm

Monday June 14th 2010 - 6.15pm

Tracey thanked everyone for attending and closed the meeting at 7.10pm

Minutes: Tracey Wilkinson

