

**Hipperholme Grammar School PTA**

**Meeting Monday 8<sup>th</sup> March 2010**

**Conference Room – 6.15pm**

**AGENDA**

Chairman Tracey apologised for the change of meeting date and thanked everyone for his or her co-operation in attendance and for being understanding.

**Present:** Tracey Wilkinson (Chair), Janette Walker, Julie Nemantis  
Phil Spear (Web Site), Tina Butler, Angela Williams,  
Helen Ward, Charlotte Jacobs,  
Mrs Jackie Graham (Deputy)

**Apologies:** Joanne Sabin (Treasurer)  
Dr Scarth (Head ), Kirsty Helliwell, Alison Mitchell,  
Jackie Carter

**Minutes of last Meeting:**

The minutes of the last meeting had been circulated by e-mail  
Phil had not received them - Tracey would re send them to him so they  
could be added to the PTA Web Page.

Apologies were noted from Helen Swift when in fact it should have said  
Helen WARD.

**Matters Arising:**

Bags 2 School - Tracey enquired whether the cheque had been received  
at school and the certificate showing the weight collected.

Jackie Graham was not aware and would check this out. If nothing had  
been received Tracey would contact Bags 2 School and chase it.

**Correspondence:** None

**Fundraising:** PTA require to know what they are raising funds for:

**Race Night - Saturday 8<sup>th</sup> May 2010.**

**5 Races each with 6 horses (30 horses to sell & £2.00 each)  
6<sup>th</sup> Race – Winners of the first 5 races auctioned off.**

**Joanne to speak to Duncan about lending the PTA his 'Kit' and advise Tracey ASAP, and we could ask Mr Hendry to be on the microphone.**

***E-mail has been received since the meeting confirming that Duncan is available on the 8<sup>th</sup> May 2010 to be in attendance and run the evening.***

Dr Scarth to apply for the liquor licence – Jackie to check.

£25.00 per race (6 in total) If anyone would like to sponsor a race to advise Tracey, as she agreed to co-ordinate this – **4 Confirmed**

Previously – Chris at Ploughcroft had sponsored the event.  
Tracey to contact Chris to see if willing to do the same this year in return promotional items etc within the race night room.

Ticket prices to remain as per previously held race nights  
£5.00 adult and £2.50 child – Family Ticket £15.00 – 2 adults and up to 3 children) including supper.

Supper to be Pie and Peas with Cheese and Onion Pie alternative for vegetarians.

Julie to contact Rodger - Sammy Taylor's dad regarding meat pies.  
Jackie Graham to speak to Ann – School Cook regarding Cheese & Onion Pie and doing the peas.

Drink:	Wine	-	Julie to arrange
	Beer, Lager & Cider	-	Angela to arrange
	Soft Drinks	-	Tracey – Cash & Carry

Bar           Volunteers required to rotate bar duties

Tote           2 / 3 PTA members required

Horses       30 Horses to be sold  
It was decided to charge £2.00 per horse

Letter Home

Julie to amend last years letter

To be circulated Friday 19<sup>th</sup> March 2010

To add – Meeting 22/3/2010 CANCELLED  
Next PTA Meeting 26<sup>th</sup> April 2010

Prizes Cava and Chocolates  
Charlotte agreed to donate Trophies for each winning Jockey. Race 1 / 5 Winner

Race 6 Overall Winner

Raffle To do Adults and Children's

Adults: Hamper – Donations required)  
(Cheese and Wines)

Big Box Chocolates

Cake - Julie to speak to cake lady

Children's Chocolate / Sweet Hamper  
(Donations required)

10 Pin Bowling  
(To ask Kirsty to try to get voucher)

1 other required  
(Any suggestions / donations)

Bunting

Decoration of Room: Angela volunteered to help set up as cannot come to the evening due to Holidays.

(Other volunteers required on the Saturday)

Winners Enclosure Cava and Juice / Pop  
– Race Sponsor / Horse Owner / Jockey?

**PTA Ball – Saturday 27<sup>th</sup> November 2010.**

Interest has already been shown about the ball and PTA members have people wanting a place already.

Berties: Julie to action availability and costing

Bowers Mill Angela to action availability and costing

Shay Angela to see response from Overgate about their enquiry and a lady who had a site visit

Shay *Tracey has since received an e-mail from The Shay due to being on a circulation list from previous utilisation of the temporary function room*

*Quote: £25.00 meal including welcome drink  
Veg / Ordinary Starter  
Veg / ordinary Main  
Dessert*

*To send sample menu's*

*Alternative to have choice of 3 Starters / 3 Mains and  
3 /Desserts  
£5.00 addition. Prior ordering required*

*Date pencilled in 27<sup>th</sup> November 2010.*

*Need to look at venue*

**Entertainment:**

Angela to contact Daren & Wayne who were the entertainment prior to last years to ask availability and cost.

**Web Site:** Phil requested photographs of any PTA events for the site and for some photographs of the children using the Data Loggers Jacky Graham to chase up Data Logger photographs and forward to Phil Julie to send any PTA event photographs to Phil

**AOB:**

Musical – Pirates of Penzance - 16th and 17<sup>th</sup> March 2010.

Brighthouse Civic Theatre  
Tickets £8.50 each

Joanne & Janette had attended a rehearsal and taken some photographs for the programme and formatted some literature about the key role players.

Stars were on sale at £5.00 each to wish members of the cast good luck – 5 sold to date.

Julie had costed the printing at cost price, and would calculate number of programmes required.

Sale of programmes to be £1.00 and with the star sales and programme sales this would go against the cost of the printing.

Mr Cook was 'Setting' the programme.

PTA agreed to pay any additional cost in connection with the printing that was not recouped.

A plug for tickets would be sent out by school and also the star sales letter send by email / pupil post.

Open Evening – Friday 12<sup>th</sup> March 2010.

**Phil** brought to the meeting laminated photographs / literature about the PTA and requested a flip chart stand to arrange the literature.

Tracey to photocopy and take to school a hand out on the workings of the PTA for use on the evening.

Janette, Charlotte and Helen agreed to assist on the evening.

Tickets for the Pirates of Penzance to be sold also by PTA

6.30pm setting up of the stand.

PTA – Auction Prize - Wonderland Ball

The dinner had taken place and was a great success with one of the guests actually having appeared on 'Come Dine with Me'.

**Date, Time and Place of Next Meetings:**

Monday April 26<sup>th</sup> 2010 - 6.15pm

Monday June 14<sup>th</sup> 2010 - 6.15pm

Tracey thanked everyone for attending.

**Minutes:** Tracey Wilkinson