



SCHOOL RULES

In any group where a large number of people live and work together it is necessary to have some rules to enable the group to function efficiently and safely. A school is no exception. Rules are kept to a minimum since any school relies largely on the common sense, courtesy and consideration on the part of its pupils. The rules, however, have to be strictly and consistently enforced and punishments given to maintain discipline. Ultimately it is the aim of any school to produce self-disciplined and responsible adults.

1. All pupils must attend school regularly and punctually. Parents should ring the school if their child is absent for more than 2 consecutive days. When a pupil has been absent, even for half a day must verify their absence by letter, e-mail or a phone call which will be logged on their record. A separate note should be brought if a pupil is to be excused P.E. or Games. Permission for pupils to be absent from school for any reason other than illness must be sought in advance, by letter, from the Headmaster. Permission will only be granted in exceptional circumstances.
2. All pupils are expected to wear the school uniform, as listed, in school and on most other school occasions and to wear it smartly and with pride. This rule extends to journeys to and from school. All articles of clothing should be clearly marked with the owner's name.
3. All pupils below the Sixth Form must remain on school premises throughout the school day, including lunchtimes. The Sixth Form may leave school at lunchtime if not required for any activity or duty. Any other pupil who wishes to leave school at lunchtime must request permission, by letter from parents, to do so and an Exit Pass will be issued by the form tutor.
4. All pupils who have a school lunch or bring a packed lunch must eat it in the dining room at the appropriate time. Sixth Forms may eat sandwiches in their common rooms at lunchtime. At break, crisps, sweets and drinks should also be consumed only in the dining room. Chewing gum is forbidden at all times.
5. All pupils are expected to give priority to school activities outside school hours, over part-time employment, leisure activities and other family commitments. The school depends on such loyalty and involvement.
6. No pupil should bring large amounts of money, electronic equipment or other valuables to School. Any losses or finds should be reported immediately to the Deputy Head.
7. Pupils may drive to school subject to their parents' accepting responsibility. Cars must be parked safely off the premises at their owners' risk. Car registrations must be given to the Bursar whose list must be kept updated.
8. School equipment and textbooks are expensive and remain school property. Pupils are expected to respect the school buildings and the property of others and to report and make good any loss or damage caused. Litter and graffiti are particularly offensive and show a total lack of respect for the school.
9. Matches, fireworks, knives and other dangerous articles must not be brought to school.
10. Smoking, the consumption of alcohol and the use of illegal drugs are forbidden at all times; even the possession of cigarettes, alcohol and illegal drugs will be appropriately punished.
11. Prefects are to be respected since they act on behalf of the staff and are essential to the smooth running and supervision of the school.
12. Pupils are allocated a locker in which to keep their possessions. It is essential that they provide their own padlock